

STATE OF NEW MEXICO  
COUNTY OF BERNALILLO  
METROPOLITAN COURT

\_\_\_\_\_,  
Plaintiff,

v.

No. \_\_\_\_\_

\_\_\_\_\_,  
Defendant.

**NOTICE OF DISMISSAL OF COMPLAINT<sup>1</sup>**

Plaintiff hereby dismisses plaintiff's complaint without prejudice.

\_\_\_\_\_  
Plaintiff or Attorney for Plaintiff (*Signature*)

\_\_\_\_\_  
Plaintiff or Attorney for Plaintiff (*Print name*)

**CERTIFICATE OF SERVICE<sup>2</sup>**

I hereby certify that on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ this Notice was:

[mailed by United States first class mail, postage prepaid, and addressed to:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State \_\_\_\_\_  
and zip code: \_\_\_\_\_]

[faxed by \_\_\_\_\_ (*name of person who faxed document*) to \_\_\_\_\_ (*name of recipient*) at \_\_\_\_\_ (*telephone number*). The transmission was reported as complete. The time and date of the transmission was \_\_\_\_\_ (a.m.) (p.m.) on \_\_\_\_\_ (*date*).]

[e-mailed to \_\_\_\_\_ (*name of party or attorney*) at \_\_\_\_\_ (*electronic mail address of recipient*) upon agreement of the party to accept electronic service. The transmission was reported as complete. The time and date of the transmission was \_\_\_\_\_ (p.m.) (a.m.) on \_\_\_\_\_ (*date*).]

[delivered to \_\_\_\_\_ (*Specify how service by delivery was made. See Use Note 1 for the methods service may be made using this alternative*) \_\_\_\_\_:]

\_\_\_\_\_  
Signature of person sending paper

\_\_\_\_\_  
Person sending paper (*print name*)

\_\_\_\_\_  
Date of signature

**USE NOTE**

1. This form may not be used if the defendant has filed an answer or other responsive pleading. Civil Form 4-306A NMRA is used if the defendant has filed an answer or other responsive pleading.
2. This request must be served on all other parties pursuant to Rule 2-203 NMRA or Rule 3-203 NMRA. See also Rule 2-307 NMRA for how motions are presented to the court.